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How to Create ID's and add them to Pure

This guideline will help you create and connect three IDs: ORCID, ScopusID, ResearcherID and create a Google Scholar profile.

The purpose of these ID's is to uniquely identify you as a researcher as well as increase your research's visibility.

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ORCID

An ORCID is a persistent digital identifier and researcher profile that you can control yourself. ORCID can be connected to different databases, used for login in some submission systems and will follow you throughout your career.

If you follow these steps, you will create or connect your ORCID through Pure and the Pure system will update your publication record in ORCID automatically.

Step 1. Log into Pure at <u>www.sdu.dk/pure</u> - Use your SDU email for verification.

Step 2. Click 'Edit profile' just below your profile picture.

Step 3. Click 'Create or Connect your ORCID ID'.

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| ID: 121913136 | Regine Ejstrup Person | 0 |
|--|---|--|
| EDIT TOTO | Personal identification First name(s) Regine Ejstrup Gender Date of birth Nationality | The language-specific fields are not filled out in English. Use the menu item Translation to assist with translation. |
| Associated user Translation | Female Select nationality Example: 21/10/2002 | |
| Manage duplicates Automated search | Name variant | |
| Import and export research outputs | Title Add title | |
| OVERVIEW Relations | 10 12111 (Employee ID) 🔯 Edit - | |
| Display | ORCID © Create or Connect your ORCID ID | |
| HISTORY AND COMMENTS History and comments | Profile photos | |

Step 4. Click 'Proceed' to continue and to allow Pure to update ORCID with your research output.

| Connect with your ORCID ID | | | | |
|---|--|--|--|--|
| You will now be directed to the ORCID site where you can generate your ORCID ID (if you do not already have one) and/or authorise the export of content (e.g. research outputs) from Pure to your ORCID record. | | | | |
| Upon setup, Pure will export the following content immediately, and then subsequently automatically update it at a frequency determined by your Pure administrator: | | | | |
| Institutional organisational affiliation Other personal identifiers (e.g. Scopus author ID, Researcher ID) Your Pure Portal URL Your research outputs, where: the publication status is 'E-pub ahead of print, Published' the visibility of the record is 'Public - No restriction' the workflow step is at least 'For validation'. | | | | |
| Cancel Proceed | | | | |

Step 5. ORCID will help you out and try to find your ORCID if you already have one. If not, you can create one now. Click 'Sign in' or 'Register now'.

| | Sign in |
|-----------------------------|--|
| - ^{Email} reej(| or 16-digit ORCID iD |
| exam | ole@email.com or 0000-0001-2345-6789 |
| Pass | word |
| | |
| | SIGN IN |
| F orgo Don't l | SIGN IN t your password or ORCID ID? nave an ORCID iD yet? Register now |
| F orgo Don't l | SIGN IN t your password or ORCID ID? have an ORCID iD yet? Register now Or |
| Forgo Don't | SIGN IN t your password or ORCID ID? have an ORCID iD yet? Register now Or Access through your institution |
| Forgo Don't I | SIGN IN t your password or ORCID ID? have an ORCID iD yet? Register now Or Access through your institution Sign in with Google |

Step 6. If you create your ORCID now, make sure to select 'Everyone' as visibility setting.



Step 7. Complete the remaining steps and click register or authorize. Your Pure profile should now display your ORCID.



The arrows arranged as a circle indicates that Pure will now transfer your publications to your ORCID profile. This is done weekly. If you need your publication info in ORCID right away, you can force an export once you saved your profile.

First, save the Pure window and wait for it to close. Press 'Edit profile' to open the window again. Click the new 'export' option next to your ORCID.



If you have several sources authorized to update your ORCID duplicate entries may be created. You can group and edit works on your profile in these cases. See a guide here: <u>https://support.orcid.org/hc/en-us/articles/360006894774-Group-multiple-versions-of-the-same-work-together</u>

More about ORCID

ScopusID

If at least one of your publications is indexed in the Scopus database, you will have a Scopus author ID. Note that it is not possible to create a Scopus ID yourself.

If Scopus assigned an ID to your name you can claim this ID and edit information.

Step 1. Log into Pure at <u>www.sdu.dk/pure</u> - Use your SDU email for verification.

Step 2. Click 'Edit profile' just below your profile picture.

Step 3. Click 'Add ID...' below the heading 'ID'.

Step 4. Have Pure search for a potential ID in Scopus.

| ID Employee ID | 22 |
|---|---------------|
| ID types | |
| Scopus Author ID 👻 | |
| ID * | |
| | |
| Don't know your Scopus Author ID? Find your ID in Sco | pus |
| Verification status for ID | |
| | |
| | |
| | Cancel Create |
| | |

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You will either get no results:



Since you cannot create a Scopus ID you will have to try again when you have published another paper.

Or you will get potential author matches displayed in a list:

| All ~ Show documents View citation overview | | | Request to merge authors | | | |
|---|---|-----------|--------------------------|------------------------------|----------|-------------------|
| | Author | Documents | h-index 🕦 | Affiliation | City | Country/Territory |
| □ 1 | Andersen, Birthe Søgaard Andersen, Birthe S. Andersen, B. S. | 11 | 6 | Aalborg Universitetshospital | Aalborg | Denmark |
| | View last title \checkmark | | | | | |
| 2 | Andersen, Birthe Margretl Andersen, Birthe M. Andersen, B. M. | he 5 | 4 | Roskilde Sygehus | Roskilde | Denmark |
| | View last title \backsim | | | | | |
| 3 | Andersen, Birthe Søgaard Andersen, Birthe S. | 5 | 3 | Odense Universitetshospital | Odense | Denmark |
| | View last title \checkmark | | | | | |
| 4 | Andersen, Birthe | 3 | 2 | Amtssygehuset i Glostrup | Glostrup | Denmark |

Select the profile that best matches your information.

Step 5. You can now copy your Scopus ID and add it to your Pure Profile. Click 'save' after.



Step 6. Now, you can claim your Scopus Profile with your ORCID. In the Scopus database, click 'Connect to ORCID' and follow the login and authorization steps.

Step 7. You are now asked to go through your Scopus information. Select potential author matches and search for documents that are not connected to your Scopus profile. Keep in mind that not all documents are indexed in Scopus.

You can also change your affiliation, but you can only select from the affiliations present on the documents Scopus has indexed. You affiliation will update automatically to correspond with the newest two publications indexed in Scopus.

ResearcherID (Publons)

The ResearcherID is used by the database Web of Science and Publons. ResearcherID's are also created by the database automatically. However, if one is not created already you can still create a Publons profile. Your publons profile will let you know when a Researcher ID has been assigned to you.

Step 1. Register for a profile and here: <u>https://publons.com/account/register/</u> Register using your ORCID to have your profiles linked from the start.

Step 2. Once you have completed registration you have access to a new researcher profile. Web of Science will help you connect any publications from their database to your new Publons profile. Once this step is completed, you can see your Researcher ID, if one is available. Copy you ID to your profile in Pure to have them linked.



Step 3. Set up sync with ORCID once you are in the tap 'Publications' and 'Import Publications'. Remember that Pure already updated your ORCID. This way Pure will also update your Publons profile through ORCID.

| . 52 | Tip: Claim your Web of Science ResearcherID | × |
|--|---|---|
| - ² 2 3 | Add Web of Science indexed publications to claim your ResearcherID and start curating your presence on Web of Science. | |
| | ResearcherIDs are assigned every 24 hours, you will receive an email notifying you when yours has been assigned. | |
| | Within two weeks the publications you add to your Publons profile will be linked with your ResearcherID and ORCID (if known) on Web of Science, making it easy for others to find your complete and accurate publication list in Web of Science searches. | |
| | | |
| Import from \ | Neb of Science (complimentary access for Publons users) | ~ |
| Import from \ | Neb of Science (complimentary access for Publons users) | ~ |
| Import from N Sync with OR | Veb of Science (complimentary access for Publons users) CID | ~ ^ |
| Import from N Sync with OR Sync your pu | Web of Science (complimentary access for Publons users) CID blications on Publons with your ORCID record by clicking the button below. | ~ ^ |
| Import from N Sync with OR Sync your pu | Web of Science (complimentary access for Publons users) CID blications on Publons with your ORCID record by clicking the button below. BLICATIONS FROM ORCID | ~ |
| Import from N Sync with OR Sync your pu SYNC MY PU Import by ide | Web of Science (complimentary access for Publons users) CID blications on Publons with your ORCID record by clicking the button below. BLIGATIONS FROM ORCID ntifier (e.g. title or DOI) | |

Google Scholar

Step 1. Go to https://scholar.google.com/intl/en/scholar/citations.html and sign up for a google scholar profile (see the red marker)

| Google Scholar | | | | | | |
|------------------------------|--|-------------------|----------------|--|--|--|
| About Search Citations Inclu | sion Metrics Publishers | Libraries | Search Scholar | | | |
| Overview | Google Scholar Citat | ions | | | | |
| Setup | Google Scholar Citations provide a simple way for authors to keep track of citations to their articles. You can check who is citing your publications, graph citations over time, and compute several citation metrics. You can also make your profile public so that it may appear in Google Scholar results when people search for your name, e.g., richard feynman. | | | | | |
| Citations | Best of all, it's quick to set up and simple to maintain - even if you have written hundreds of articles, and even if your name is | | | | | |
| Updates | shared by several different scholars. You can add groups of related articles, not just one article at a time; and your citation metrics are computed and updated automatically as Google Scholar finds new citations to your work on the web. You can | | | | | |
| Questions | choose to have your list of articles updated automatically or review the updates yourself, or to manually update your articles at any time. | | | | | |
| | Get started with Google | Scholar Citations | | | | |

Step 2. Sign into Google or create a Google profile.

Step 3. Follow the instruction given by Google.

- Fill out the form with your affiliation, webpage and research areas
- Make sure to have a public profile, since it will make your research more visible.
- Google will search for articles based on your information, which you can then add to your profile.

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Updated 8/31/2021